

PART

1

INQUIRY

THE PREPARATION FOR MINISTRY PROCESS

APPLICANT

(The first 6 items below must be submitted to CPM one week prior to their 1st meeting.)

1. College Transcripts
2. Active Member of Sponsoring Church for 6 Months
3. Complete Forms
 - a. 1a,b,c,d
4. Complete Required Background Screening w/ \$50 fee
5. Complete Required Psychological Assessment – (Applicant pays \$200)
6. Read and Sign Off on "CPM Manual" (see last page of the CPM Manual)
7. Submit a digital self portrait photo (by email).
8. Take the Bible Content Exam (sometime during the 1st year of Inquiry)

SESSION

1. Interviews Applicant
2. Appoint a Session Liaison / Elder Sponsor
3. Session recommends Applicant to CPM (signs off on Form 1d)
4. Session approves church payment of \$350 for the Applicant's Psychological Assessment

CPM

(Committee on Preparation for Ministry)

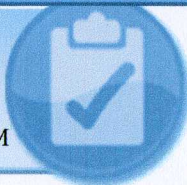
1. Interviews Applicant
 - a. Makes recommendation to Presbytery re: enrollment of applicant as an Inquirer
2. Appoint a CPM Liaison
3. Complete Forms
 - a. 2a & 2b
4. Meet with Session for Session Orientation (as needed)

PRESBYTERY

1. Receives CPM Recommendation
 - a. Examines Applicant's "Faith Journey"
2. Receives and Enrolls Applicant as an Inquirer
3. Pays \$350 of the Applicant's Psychological Assessment
4. Notifies GAMC (General Assembly Mission Council) of Enrollment as Inquirer (Form #7A)

FORMS
3 & 4

At the discretion of CPM



1 YEAR
(Minimum)

Revised 11/28/12

***Completion of **Sexual Misconduct Prevention Training Seminar** (Certificate) - Completion Required before 1st Internship.

***1 **Internship** during the Inquiry Phase (approved by the Committee on Preparation for Ministry [CPM] prior to starting)

CANDIDACY

THE PREPARATION FOR MINISTRY PROCESS

INQUIRER

1. **Complete Form 5a,** *"Application to be Enrolled by the Presbytery as a Candidate"*
2. **Write their 6 Statements** *(found in the CPM manual on the following page & 2005-2007 Book of Order, G-14.0313c)*
3. **Writes "Statement of Call"**

SESSION

1. **Receive and act upon Inquirer's request to become Candidate**
2. **Session recommends Applicant with Form 5B**
3. **Signs the "Covenant Agreement & Candidate Release" (Form 5D)**
4. **Writes Letter explaining Session's Rationale for their action (G-2.0603)**
5. **Continued Support**

CPM

(Committee on Preparation for Ministry)

1. **Confer with Inquirer**
 - a. **Review evidence of Inquiry Phase Completion, including "Statement of Call"**
 - b. **Complete "Report of Consultation" Form 5C**
 - c. **Sign "Covenant Agreement & Candidate Release" (Form 5D)**
2. **Recommend Candidacy to Presbytery**
3. **Form 5D sent to Presbytery's Stated Clerk**

PRESBYTERY

1. **Receives CPM Recommendation**
 - a. **Examines Inquirer's "Statement of Call"**
2. **Receives and Enrolls Inquirer as Candidate**
3. **Notify GAMC (General Assembly Mission Council) of Enrollment as Candidate (Form #7A)**

FORMS

3 & 4

At the discretion of CPM



1 YEAR
(Minimum)

Revised 10/24/12

***1 **Internship** during the Candidacy Phase *(Approved by CPM prior to starting)*

***1 **Clinical Pastoral Education [CPE]** - *Approved by the Committee on Preparation for Ministry [CPM] before starting*

CERTIFIED READY

THE PREPARATION FOR MINISTRY PROCESS

CANDIDATE

1. All 5 Ordination Examinations completed
2. Required ...
 - a. Final Seminary Transcripts
 - b. Written "*Statement of Faith*"
 - c. Exegetical Paper & Sermon + Preached Sermon (*on the same text*)
3. Optional ...
 - a. Personal Information Form (P.I.F.) for Review

SESSION

1. Reviews "Statement of Faith"
2. Continues to Support Candidate

CPM

(Committee on Preparation for Ministry)

1. Written Exegetical Paper & Preached Sermon for CPM
2. Certifies Candidate Ready to Receive a Call
3. Completes Form 6 – "Final Assessment Summary Report"
4. Optional ...
 - a. Reviews PIF

PRESBYTERY

(When a Call is received)

1. Receives CPM Recommendation
2. Examines Candidates' "*Statement of Faith*" (*in person at Presbytery Meeting*)
3. Confirms to GAMC (*General Assembly Mission Council*) that candidate is Ready to Receive a Call (Form 7B)
4. Negotiation for Service / Call (with the COM of the calling Presbytery)

Ongoing Consultation with Candidate (as needed) until Ordained



OPEN

Revised 10/24/12